



Due: June 1

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### ADJUDICATOR TIME-FRAME REQUIREMENT FORM

<b>District Festival:</b>	<b>Date:</b>
<b>Confirmed Dates:</b>	

**FOR EACH ADJUDICATOR YOU REQUIRE** please indicate the discipline(s), the total number of days, days AND dates. It is helpful to provide information with regard to level and, for multi-discipline sessions, which is the major discipline, for eg. “Piano – all levels”; or “Piano – up to gr. 8 level”; or “Voice/Strings – mostly voice, all levels, some beginner strings”. Let us know if you wish the adjudicator to conduct a workshop/masterclass. This will assist in determining who best to send to your festival.

Base the number of days on your past year’s festival while it is fresh in your mind. **Indicate if you wish any of your adjudicators to stay for your final night and remember to include time for a scholarship session.**

The selection of adjudicators is made by the Adjudicator Liaison. If you have a preference for a particular adjudicator please list them and we will attempt to book them for you. If there is an adjudicator your festival **will not accept** please list these names as well. This must be done annually as **no written record is kept** of this kind of information.

**This is probably the most important form you will submit in relation to the success of your upcoming festival. Please fill it out carefully. Thank you!**

<i>Adjudicator Type</i>	<i>Total Days</i>	<i>Days of the Week</i>	<i>Exact Dates</i>
<i>i.e. Senior Piano</i>	3	<i>Monday, Tuesday, Wednesday</i>	<i>January 3, 4, 5</i>

I hereby authorize SMFA to issue our Adjudicator(s) contract(s) on our District Festival’s behalf.  
 (Signed copy of the contract(s) will be sent with the Adjudicator Report Form.)

I acknowledge that in accordance with The Electronic Information and Documents Act, 2000 my electronic signature has the same effect as a signature.

Digital Signature: \_\_\_\_\_ Submitted by: \_\_\_\_\_