

The "FESTIVAL REPORT" is a brief summary of your year and can include, but not be limited to:

- dates of your festival
- names of adjudicators
- number of entries
- revenue, expenses with total profit or loss
- district winner names, grand award winner names (if any)
- names of committee members & delegates attending SMFA Conference
- fundraising efforts
- awards concerts
- other highlights of your festival year
- thank-you to major donors/sponsors, and so on.

The report is for inclusion in the "SMFA Annual Report" that is presented at the AGM, as well as submitted with our Report to SaskCulture, and used for promotional purposes when SMFA is seeking grants, sponsors, or donors. It is essential to have a report from all festivals!!