

REVENUE & EXPENSE FORM

Note: This form is not required if you are submitting a detailed Financial Statement.

District Festival _____ Year End Date: _____

Revenue

Entry fees _____

Door admissions & Program Sales _____

Coffee, Food sales and collections _____

Program advertising _____

Grants & Sponsorships

..... _____

..... _____

..... _____

Revenue from workshops, concerts, carol festivals, other _____

Promotional items re-sale _____

Scholarship donations _____

Fund raising projects _____

Interest _____

Other revenue:

..... _____

..... _____

Accounts receivable (if not included in above) _____

..... _____

..... _____

TOTAL REVENUE (do not include previous year's bank balance) _____

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Expenses

To Provincial Office: Affiliation dues (from current year invoice)

Syllabus/Directory purchase.....

Promotional items

Stationery supplies

Venue/Piano (tuning & rental)

Adjudicator fees & expenses

Program Expense

Other printing & copying charges

Advertising costs

Equipment rental, purchase, repair, other.....

Caretaking fees & honoraria

Committee Honorarium/Salary/Contracts

Postage/Courier

Office Expenses/Supplies

Scholarships/Awards

Entertainment, Reception

Workshops, concerts.....

Professional Fees (Accountant/Auditor)

Bank charges

Conference costs

Other

Accounts payable (if not included in above)

TOTAL EXPENSES.....

PROFIT/LOSS \$

Submit a copy of your Bank Statement as of June 30 with the Revenue & Expense Form/ Financial Statements.

Yearend Bank Balance \$

Other (Please indicate) \$

Investments (Scholarships, GIC, etc.) \$

Operating Reserve (if any) \$

Secretary or Treasurer

Date

Financial assistance may be provided by submitting a written request with this form to the SMFA Finance Committee for approval.